

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

June 26, 2018

Call to order by Board President Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro
James Campbell
Charles Pallas
Edmond Monti
Matthew Vaccaro

Members Absent: None

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
James Knipper, Director of Curriculum
Nicholas Savio, Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1. PRESENTATION – Special Education Parent Engagement YMCA Partnership

• Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing personnel matters and legal matters which are attorney-client privileged. It is anticipated that the length of time of this executive session will be 30 minutes and that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion: Edmond Monti
Seconded: Matthew Vaccaro
Action taken: 5 Ayes. Approved.

- Acceptance of Minutes of June 12, 2018, closed session and regular session, and Superintendent Report – Attachment 1.1
 Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Approved.
- Acceptance of Correspondence None
 Motion:
 Seconded:
 Action taken:
- Superintendent’s Report
 Dr. Ponds announced that the Extended School Year and Summer Tutoring programs have begun. He commented on how hard the custodial staff have worked to get the school ready for both programs while remaining on target for the new school year.
 Motion:
 Seconded:
 Action taken:
- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas
 Seconded: James Campbell
 Action taken: 5 Ayes. Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for June 2018 for a total of \$180,246.07 –Attachment 2.1
2. Resolved to approve the Check Register for the month of June 2018 for \$273,395.72 - Attachment 2.2
3. Resolved to approve the Payroll Check Register for June 15, 2018 for \$97,517.07 – Attachment 2.3
4. Resolved to approve the following insurance policies through Polaris Galaxy Insurance – Attachment 2.4

Policy Type	Company	Invoice
Travel Accident	Gerber Life Insurance	\$200.00

Excess Liability	Torus National Ins. Co.	\$1256.97
Surety Bond: L. Spadavecchia	Hartford Insurance Co.	\$800.00
Surety Bond: E.Turner	Hartford Insurance Co.	\$1000.00

5. Resolved to approve check #1102 to Genesis Educational Services in the amount of \$350.00 from the Milk and Lunch account for the CCP cafeteria interface export.
6. Resolved to approve the use of State Contracted vendors for the 2018-2019 school year.
7. Resolved to approve the Special Education Tuition Agreements for Extended School Year Summer 2018 between the Moonachie Board of Education and Bergen County Special Services for the 2018-2019 school year – Attachment 2.7
8. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and Windsor Learning Center for the 2018-2019 school year – Attachment 2.8
9. Resolved to approve the Student Information System contract between the Moonachie Board of Education and Realtime Information Technology, Inc. for the internet browser based comprehensive student management system – Attachment 2.9
10. Resolved to approve the School Staffing Agreement between the Moonachie Board of Education and Preferred Home Health Care & Nursing Services, Inc. for Nursing Services for the 2018-2019 school year – Attachment 2.10
11. Resolved to approve advertising and posting for the following positions for the 2018-2019 school year: First Grade Teacher, Part-time Music Teacher.
12. Resolved to approve the Special Education Extended School Year Tuition Contract Agreement between the Moonachie Board of Education and the Leonia Board of Education – Attachment 2.12
13. Resolved to approve the proposal between the Moonachie Board of Education and Bergen County Technical Schools for the purchase and installation of network cat 6 drops, networking rack and mounting equipment, and networking cabinet – Attachment 2.13
14. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for January and February 2018 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
15. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for January and February 2018 that no budgetary line item account has been over-expended ad that

sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.

16. Resolved to accept the Treasurers Report for May 2018 – Attachment 2.16
17. Resolved to accept the Report of the Secretary of the Moonachie Board of Education for May 2018 – Attachment 2.17
18. Resolved to accept the donation of \$745.00 to be used toward the purchase and installation by Amramp, Inc. for a temporary wheelchair accessible ramp on the gymnasium stage for the graduation ceremony donated by Mr. Sabino Cirillo, check #2924 – Attachment 2.18
19. Resolved to approve check #1103 to Leiny Londono in the amount of \$42.00 from the Milk and Lunch account for pre-paid meal reimbursement.
20. Resolved to approve check #1106 to Payschools in the amount of \$1524.00 from the Milk and Lunch account for Point-of-Service Free & Reduced meals Software.
21. Resolved to void check numbers #1104 and #1105 from the Milk and Lunch account due to handwritten errors.
22. Resolved to approve check #1112 to Jay-Hill Repairs for the replacement of the kitchen warmer plug in the amount of \$344.28 from the Milk and Lunch account.
23. Resolved to approve the ESEA Title III Consortium between the Moonachie Board of Education and Wood-Ridge Board of Education whereas the Wood-Ridge Business Administrator is the acting fund administrator for Title III funds of \$2,289.00.
24. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for June 2018 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
25. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for June 2018 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
26. Resolved to approve the Payroll Check Register for June 21, 2018 for \$58,556.52 – Attachment 2.26
27. Resolved to approve the Carpenter Ant Treatment agreement between the Moonachie Board of Education and Chemtec Pest Control – Attachment 2.27
28. Resolved to authorize the submission of the Individuals with Disabilities Education Act (IDEA) application for Fiscal year 2018-2019 and accept the grant award of \$5,355 for Pre-School and \$89,908 for Basic allocations and accept the grant award of these funds – Attachment 2.28

3. Policy
 Motion: Charles Pallas
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Approved.
1. Resolved to approve the School Bus Emergency Evacuation Drill report (in accordance with N.J.A.C. 6A:27-11.2) as follows: On June 11, 2018, between 8:05 – 8:15 a.m., all bus students in the Robert L. Craig School, 20 West Park Street, Moonachie, participated in a bus emergency evacuation drill. The drill took place in the front of the school. James Knipper, Director of Curriculum and Instruction, supervised the drill – Attachment 3.1

4. Personnel
 Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Approved.
1. Resolved to approve the following staff to work in the Summer Tutoring Program (June 25 – July 26, 2018, Mondays – Wednesdays and Fridays 8:00 a.m. – 1:00 p.m.; Off July 4th and 5th) 18 days total – Attachment 4.1
 2. Resolved that the Moonachie Board of Education reappoint Laurel Spadavecchia as Business Administrator/Board Secretary for the 2018-2019 school year – Attachment 4.2
 3. Resolved that the Moonachie Board of Education reappoint James Knipper as Director of Curriculum and Instruction for the 2018-2019 school year – Attachment 4.3
 4. Resolved to approve Natasha Dillon as Teacher of Multiple Disabled/Behavioral Disabled classroom, grades 2-5 for the 2018-2019 school year at MA Step 7 in accordance with her annual increment.
 5. Resolved to approve Christopher Gaida as a Substitute Teacher.
 6. Resolved to approve the Superintendent/Principal to emergent hire for personnel hired between July 1, 2018 – August 31, 2018 for school year 2018-2019.

5. Curriculum
 Motion:
 Seconded:
 Action taken:

6. Facilities
 Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Approved.

1. Resolved to approve the quote from Cintas Fire Protection to repair the water flow switch in order for it to communicate with the fire alarm system.

7. Old Business None.
Motion:
Seconded:
Action taken:

8. New Business None.
Motion:
Seconded:
Action taken:

9. Information Items
 1. Average monthly attendance from 6/1/18 – 6/21/18 - Attachment 9.1
 2. Monthly report of attendance officer for the month ending June 2018 Attachment 9.2
 3. School Year Attendance Report – Attachment 9.3

10. Discussion Items
David Vaccaro thanked the Cirillo family for their very generous donation towards the temporary wheelchair accessible ramp used for the graduation ceremony.

Matthew Vaccaro inquired about the broken water fountains. A quote to repair or replace the fountains will be provided to the Board.

11. Public Comments No Comments.
Open: 7:01 p.m.
Closed: 7:02 p.m.

12. Adjournment from Public Session at 7:05 p.m.
Motion: Edmond Monti
Seconded: Matthew Vaccaro
Action taken: 5 Ayes. Approved.
No further closed session took place.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia
Business Administrator/Board Secretary

Overview of Moonachie S.T.A.R.S (Striving To Always Reach the Stars)



Summer Program

June 29-July 27 (once a week)

- Time: 9 a.m. to 11 a.m.
- Participants: 4 to 6 families *How-*
- Grades 3-6
- Program highlights: Reader's Theater (Language Arts), Math/Technology, Arts and Crafts, Parenting Skills by Ms. Sylvia Raguseo (July 18th)
- Teachers: Ms. Mawsley and Ms. Barbeira
- Written summary of lessons, attendance (staff, students/parents)

July 27th-BBQ, talent show, promoting program for possible continuation in the fall

Prepared by: Mercedes Abreu Haines

Dr. Pond's mentee

Moonachie Board of Education meeting

June 26, 2018